



Monthly Chapter Luncheon & Workshop

**Location:**

The Ramada Inn – Mandarin, 3130 Hartley Road, Jacksonville, FL.

**Schedule:**

Thursday, February 17, 2011  
Sign in: 9:30 - 10:00  
Morning Training: 10–11:30  
Buffet Lunch: 11:30–12:30  
Training Continue: 12-:30 - 3:30

Lunch Cost inclusive of tax and gratuity: Cash or checks only

\$30 - NCMA members

\$35 - non-members.

Training Certificate available by request 5 CLPs credited.

RSVP by email to:

**Larry Belge** - lbelge@msn.com

**Jim Sheriff** - james.f.sheriff@usace.army.mil

Larry Belge (904)645-9243

**Mail Address:**

4769 Beacon Dr  
Jacksonville, FL 32225-4025

**Jacksonville Chapter**

Presents

**Daniel Briest**

**GSA Senior Contracts Manager**

**“Using GSA Schedules for Professional Services”**

**Subject Brief:** This training seminar covers the contracting issues raised by ordering agency Contracting Officers in procuring professional services from the GSA Schedules. After defining the scope of the GSA professional service schedules, we review the Request for Quotation (RFQ) and Task Order award processes, particularly the differences between FAR Subpart 8.4 and FAR Part 15 procedures. The Schedule contract itself, including Schedule contract *clauses*, will be examined. We then explore how to use Contractor Teaming Agreements and Blanket Purchase Agreements for complex or recurring services. This FAR-based training is tailored for businesses wanting to offer professional services to federal customers as GSA schedule contract holders and those in the GS-1102 Contract Specialist/Officer series, agency Program Managers and others who generate *service* contract requirements, plan *service* contract acquisitions, and conduct market research for professional *service* procurements can also benefit. There will be frequent references made to the Federal Acquisition Regulation (FAR) and we assume some familiarity with elementary GSA Schedules program terminology and basic FAR-based ordering terminology/procedures.

NAME \_\_\_\_\_  
Company/Organization \_\_\_\_\_  
Address : \_\_\_\_\_  
City, State Zip: \_\_\_\_\_  
Phone : \_\_\_\_\_  
Payment Amount: \_\_\_\_\_  
Payment Method: cash: \_\_\_\_\_ check #: \_\_\_\_\_  
If Group—How many in group: \_\_\_\_\_  
NCMA Member (circle one) : Present / New / Renewal

NCMA Jacksonville Chapter Website: <http://intranet.ncmahq.org/Jacksonville/>