



DRAFT

U.S. General Services Administration

Furniture

Scope 1 Office Furniture Standard Configurations

July 2014



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Tables: Standard Meeting / Training Tables

Attribute	Base Configuration	Options
Top Size	X Small 24" x 48" to 60"	Small (30" x 60")
		Medium (31" to 36.9" x 61" to 72.9")
		Large (31" to 36.9" x 73" to 96")
Top Shape	Rectangular	Racetrack
		Trapezoid
Base Style	T Legs	C Legs
		Post Legs
		Laminate Panel Base
Legs	Standard Metal**	N/A
Top Finish	Plastic Laminate	N/A
Height Adjustability	Fixed Height	Crank Height Adjustment*
		Pneumatic Height Adjustment*
		Electric Height Adjustment*
Base Mobility	Glides	Carpet Casters (hard wheel)
		Hard Surface Casters (soft wheel)
Power	No Power	Data Ports
		Grommets (Plastic)
		Wire Management
		Electric Ports
		Electric and Data Ports
		Cable Base
Base Function	None	Ganging Hardware
		Flip Top / Nesting Option
		Folding Legs
Modesty Panel	No Modesty Panel	Removable Modesty Panel
		Fixed Modesty Panel

*Required for ADA compliance ** Standard Metal = Aluminum Paint or Powder, Graphite, Titanium



Tables: Multipurpose Tables

Attribute	Base Configuration	Options
Top Size / Shape	Round 30"	Round 36"
		Round 42"
		Round 48"
		Square 36"
		Square 42"
Base Style	X Base	Single Column Base
Legs	Standard Metal (Aluminum Paint or Powder, Graphite, Titanium)	Upgraded Metal (Aluminum Polish, Chrome)
Top Finish	Plastic Laminate	N/A
Height Adjustability	Fixed Height	N/A
Base Mobility	Glides	Locking Casters
Power	No Power	Data Ports
		Grommets
		Wire Management
		Electric Ports
		Electric and Data Ports
Base Function	None	Flip Top / Nesting Option



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Filing & Storage: Lateral Filing

Attribute	Base Configuration	Options
Number of Standard Height (12") Drawers	2 drawers	3 drawers
		4 drawers
		5 drawers
Width* X Depth	30"W X 18"D	36"W X 18"D
		42"W X 18"D
		30"W X 20"D
		36"W X 20"D
		42"W X 20"D
Pull Style	Standard (Integral) Pull	Arc Pull
		Bevel Pull
		Bar Pull
		Enhanced Access Loop Pull
		Ellipse Pull
Paint Grade	Paint Grade 1	Paint Grade 2*
Top	Painted Metal Top	High-pressure laminate top
Edge Type	Square Edge	Radius Edge
Base	Standard Base	Recessed Base
		Leg Base
Counterweight	Counterweight (for freestanding units)	No Counterweight
Security	Lock (Keyed Alike)	Individual Locking
		Security Pan (<i>between drawers</i>)

* Premium Option – see Appendix for details



Filing & Storage: Storage Cabinet

Attribute	Base Configuration	Options
Width X Height* * Width +/- 1"; Height +/- 4"	30"W X 42"H	30"W X 52"H
		30"W X 65"H
		36"W X 42"H
		36"W X 52"H
		36"W X 65"H
		42"W X 42"H
		42"W x 52"H
		42"W X 65"H
Depth (+/-1")	18"	20"
Shelving	1, 2, 3, 4, 5 Shelves <i>(Number of included shelving based on corresponding cabinet height)</i>	Coat Rod & Shelf
Handle	Handle	Integral / Flush
Surface Finish	Grade 1: Standard	Grade 2: Metallic*
		Grade 3: Bright White & Silver*
Top	Painted Steel Top Finish	High-pressure Laminate Worktop
Counter-weight	No counterweight	Counterweight <i>(for 69"H units)</i>
Security	No Lock	Lock (Keyed Alike)

* Premium Option – see Appendix for details



Filing & Storage: Bookcases

Attribute	Base Configuration	Options
Width* X Depth <small>*Width +/- 1"</small>	30"W X 12-15"D	36"W X 12-15"D
		42"W X 12-15"D
Height	2 High with 1 shelf (~29"H)	3 High with 2 shelves (~42"H)
		4 High with 3 shelves (~57"H)
		5 High with 4 shelves (~70"H)
Frame	Metal	N/A
Top	Metal Top	High-pressure Laminate Top
Surface Finish	Grade 1: Standard	Grade 2: Metallic*
		Grade 3: Bright White & Silver*
Shelves	N/A	Additional Metal Shelf

* Premium Option – see Appendix for details



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Seating: Task Seating

Attribute	Base Configuration	Options
Size	Standard Size	Large & Tall Size*
Frame	Plastic/Nylon	Graphite/Titanium
		Aluminum Paint/ Powder
		Aluminum Polish
Base (5-Star)	Plastic/Nylon	Graphite / Titanium
		Aluminum Paint/ Powder
		Aluminum Polish
Base Mobility	Carpet Casters (Hard Wheel)	Hard Surface Casters (Soft Wheel)
Back	Mid-Back (<i>up to 22" above seat height</i>)	N/A
Upholstery**	Entry-level Fabric	Mesh
		Mid-level Fabric
		Vinyl
		Faux Leather
		Crypton (woven) or equivalent
		High-level Fabric*
		COM Fabric*
		Entry-level Leather*
		Mid-level Leather*
Seat Height	Low-range Adjustable (3-5")	N/A
Seat Depth	Flexible Sliding / Sliding Seat (2" minimum range)	N/A

* Premium Option – see Appendix for details

** Entry-level = lowest grade; Mid-level = 50th Percentile; High-level = highest grade



Seating: Task Seating, Cont.

Attribute	Base Configuration	Options
Seat Pan	Waterfall Edge	N/A
Arm	Padded Plastic	Plastic
		Metal / Padded Metal
Arm Adjustability	Fixed Arms	Height Adjustable (minimum 4")
		High-Performance Adjustable** (3 or 4-way: height, width, and pivot or depth)
Headrest	No Headrest	Fixed Headrest*
		Adjustable Tilt*
Ergonomics	Adjustable Lumbar	N/A
	Multifunction Tilt Control	Synchronized Tilt Control
	Tension Preference Selector	Recline Auto Balance

* Premium Option – see Appendix for details

** Height adjustment: 4" minimum; Width adjustment: 1 ¼" minimum per arm (2 ½" total); Pivot at least 10 degrees inward and outward for each arm rest; Depth adjustment independent of pivot

Seating: Non-Executive Conference Seating (Meeting Room)

Attribute	Base Configuration	Options
Frame	Plastic/Nylon	Graphite/Titanium
		Aluminum Paint/ Powder
		Aluminum Polish
Base (5-Star)	Plastic/Nylon 5-Star	Graphite / Titanium 5-Star
		Aluminum Paint/ Powder 5-Star
		Aluminum Polish 5-Star
Base Mobility	Carpet Casters	Glides / Rubber Tips
		Hard Surface Casters
Back	Mid-Back (<i>up to 22" above seat height</i>)	High-Back (<i>minimum 23" above seat height</i>)
Upholstery**	Entry-level Fabric	Vinyl
		Mesh
		Faux Leather
		Crypton (woven) or equivalent
		Mid-level Fabric
		High-level Fabric*
		COM Fabric*
		Entry-level Leather*
		Mid-level Leather*
Seat Height	Low-range Adjustable (3-5")	N/A
Seat Depth	Flexible Sliding / Sliding Seat (2" minimum range)	N/A

* Premium Option – see Appendix for details

** Entry-level = lowest grade; Mid-level = 50th Percentile; High-level = highest grade

Seating: Non-Executive Conference Seating, Cont.

Attribute	Base Configuration	Options
Seat Pan	Waterfall Edge	N/A
Arm	Padded Plastic	Plastic
		Metal, Padded Metal
Arm Adjustability	Fixed Arms	Height Adjustable (minimum 4")
		High-Performance Adjustable** (3 or 4-way: height, width, and pivot or depth)
Headrest	No Headrest	Fixed Headrest
		Adjustable Tilt
Ergonomics	Non-Adjustable Lumbar	Adjustable Lumbar
	Synchronized Tilt Control	Multifunction Tilt Control
	Tension Preference Selector or Recline Auto Balance	N/A

* Premium Option – see Appendix for details

** Height adjustment: 4" minimum; Width adjustment: 1 ¼" minimum per arm (2 ½" total); Pivot at least 10 degrees inward and outward for each arm rest; Depth adjustment independent of pivot



Seating: Side / Guest Seating

Attribute	Base Configuration	Options
Frame	Graphite/Titanium	Aluminum Paint
		Chrome Polish
Base Mobility	Glides / Rubber Tips	Carpet Casters
		Hard Surface Casters
Base Style	Four Leg or Sled or Cantilevered	N/A
Back / Seat**	Mesh	Plastic
		Entry-level Fabric
		Mid-level Fabric
		Wood (Cherry/Light Cherry)
		Wood (Maple/Oak)
		High-level Fabric*
		COM Fabric*
		Entry-level Leather*
Arm	No Arms	Fixed Arms, no padding
		Fixed Arms, with padding

* Premium Option – see Appendix for details

** Entry-level = lowest grade; Mid-level = 50th Percentile; High-level = highest grade

Seating: Stackable / Nesting Seating for Multipurpose Use

Attribute	Base Configuration	Options
Frame	Plastic/Nylon	Tubular Steel
		Aluminum Paint
		Chrome Polish
Base Mobility	Glides / Rubber Tips	Carpet Casters
		Hard Surface Casters
Base Style	Four Leg or Sled or Cantilevered	
Back / Seat**	Plastic	Entry-level Fabric
		Mesh
		Wood (Cherry/Light Cherry)
		Wood (Maple/Oak)
		Mid-level Fabric
		Pad, Entry-level Fabric
		COM Fabric*
		Pad, Mid-level Fabric*
		High-level Fabric*
		Pad, Entry-level Leather*
		Entry-level Leather*
		Pad, High-level Fabric*

* Premium Option – see Appendix for details

** Entry-level = lowest grade; Mid-level = 50th Percentile; High-level = highest grade

Seating: Stackable / Nesting Seating for Multipurpose Use, Cont.

Attribute	Base Configuration	Options
Arm	No Arms	Fixed Arms
		Tablet Arm
Flexback	Flexback	N/A
Storage / Transportation	Nesting or Stackable	N/A
	No Dolly	Dolly



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Fabric Selection Guidance

Government customers should specify fabrics from the bottom half of a manufacturer's range of grades. Fabric selections above the 50th percentile are considered premium options (to match existing, to meet senior/executive personnel requirements, for extreme use environments (i.e. 24/7 use), or high traffic areas)

Government customers should ensure an abrasion rating of fabrics procured appropriate for the environment of use.

- High Wear Upholstery: 50-100K double rubs (*recommended for regular office environment*)
- Extreme Wear Upholstery: 100K+ double rubs (*recommended for 24/7 utilization situations*)

Note: When bidding on a requirement manufacturers are asked to provide information on the abrasion rating of the fabrics proposed and to identify the fabric grade proposed (plus the manufacturer's range of grades; e.g. grade C out of A-F).

Premium Options

Standard configurations include a base configuration for each attribute as well as various agreed upon options. In addition, standards include several more pricey options that were included to match existing, to meet senior/executive personnel requirements, for extreme use environments (i.e. 24/7 use), or high traffic areas. These additional options are considered premium options.