

Multiple Award Schedule (MAS) Consolidation Price List Guide July 2020

Purpose: This is the official guide to update your GSA Price List after signing the MAS Consolidation Mass Mod A812.

Definitions: Below are some key terms used through this guide.

Catalog/Text File/Terms and Conditions/GSA Price List/Approved Price List: These terms are synonymous. This document is in the format required by clause I-FSS-600 Contract Price Lists (see Appendix), shows all of the items awarded on your GSA contract, and has your GSA pricing, which includes the Industrial Funding Fee (IFF). The information in this document was approved by your Contracting Officer when your contract was awarded or subsequently modified, if applicable. You upload this document in SIP so that it is available in [eLibrary](#) for your customers to view.

New Consolidated Schedule Name: Multiple Award Schedule

New Consolidated Schedule Number: MAS

Old/Legacy Special Item Number (SIN): The Old SIN is the legacy SIN from one of the 24 legacy Schedules.

New SIN: New Special Item Number, or New SIN, is the SIN that is used for the Consolidated MAS vehicle. The SIN is based on the NAICS code.

Legacy Schedule Number: One of the legacy Schedule numbers below, used to group products, services, and solutions into specific groups of similar products.

24 Legacy Schedules	
00CORP – Professional Services Schedule	71 II K – Comprehensive Furniture Mgmt Services
03FAC – Facilities Maintenance & Mgmt	72 – Furnishings and Floor Coverings
23 V – Automotive Superstore	73 – Food Service, Hospitality, Cleaning, etc
36 – Office, Imaging and Document Solutions	75 – Office Products, Supplies, and Services

48 – Transportation, Delivery, Relocation	76 – Publication Media
51 V – Hardware Superstore	78 – SPORTS
56 – Building and Building Materials	81 I B – Packaging and Packaging Supplies, Services
58 I – Professional Audio/Video, etc	84 – Law Enforcement, Security, etc
66 – Scientific Equipment & Services	599 – Travel Services Solutions
67 – Cameras, Photographic Printers, etc	736 – Temporary Administrative, Professional Staffing
70 – IT Equipment, Software, and Services	738 X – Human Capital Management
71 – Furniture	751 – Leasing of Automobiles & Light Trucks

Resources you need to update your Price List

- **Schedule Input Program, SIP:** Make sure SIP is updated to the current version. You must have SIP version 8.5. If you need to download the current version, please go to https://vsc.gsa.gov/sipuser/sip_download.cfm
- **I-FSS-600 CONTRACT PRICE LISTS (SEE APPENDIX):** This clause specifies the information that must be included in your GSA price list. Additional information may be required by the Large Category, Subcategory and/or SIN Contracting Officer.
- **Available Offerings Attachment on the [Available Offerings and Requirements page](#):** This workbook includes a crosswalk of your legacy SINs to the new SINs and the updated Maximum Order information.
 - Use the tab labeled “Legacy ScheduleSIN to Consolida...”
 - Legacy SINs are in column B
 - New MAS SINs are in column H
 - Use the tab labeled “NEW Consolidated Available Offe...”
 - Maximum order for the new SINs is in column J

What does NOT need to be updated in your Price List?

- **Contract number:** You will keep your same GSA contract number.
- **Period of performance:** Your contract begin and end date did not change.
- **Business size:** While North American Industry Classification System (NAICS) code(s) assigned to SINs may have changed, the preponderance of work North American Industry Classification System (NAICS) code on the contract did not change as a result of the MAS Consolidation Mass Mod, so the business size must match previous price lists.
- **Negotiated factors** such as the following did not change:
 - Delivery, Minimum Order, Discounts, etc.

CRITICAL FIRST STEP

Sign the MAS Consolidation Mass Mod (A812) in the [Mass Mod Portal](#)

The Admin Rep for your company should have received an email with instructions to complete the Mass Mod A812 between January 31 and February 11. If you need your PIN reset, contact your Administrative Contracting Officer (ACO). Find your ACO using the [ACO/IOA Locator](#). Make sure you sign the Mass Mod for each of your current GSA contracts. The steps that follow apply to each of your current contract Price Lists. If you have multiple contracts, you will need to update each Price List.

After you sign the Mass Mod A812

Below is a list of the data elements in I-FSS-600 that will need to be changed after accepting Mass Mod A812.

1. **Update "Supplement No. (sequentially numbered)" and the effective date(s) of such supplements**

On your cover page, you should have reference to the most recent modification number and effective date for version control of your pricelist. After accepting Mass Mod A812, update your cover page with A812 and the date you signed the Mass Mod.

2. **Update the "Schedule Title" from legacy Schedule to Multiple Award Schedule**

All Schedule titles should be changed to Multiple Award Schedule (MAS). For example, if you currently have a Professional Services Schedule (PSS) or IT Schedule 70, you would change PSS to Multiple Award Schedule or IT Schedule 70 to Multiple Award Schedule.

3. **Update FSC Group, Part, and Section or Standard Industrial Group (as applicable)**

- Note the “Large Categories” available on your contract (e.g. Information Technology, Professional Services, Office Management, etc.)

4. Update FSC Class(es)/Product code(s) and/or Service Codes (as applicable)

- List the Product Service Code(s) (PSC) associated with the new SIN(s). This information is available on Available Offerings Attachment on the [Available Offerings and Requirements page](#). See column I in the “NEW Consolidated Available Offer...” tab.

5. Replace all references throughout your Price List from legacy Schedule to MAS or Multiple Award Schedule.

Comb through your entire Price List to identify any areas where you may have referenced the legacy Schedule name or number throughout the document.

6. Replace every reference to legacy SIN(s) with new SIN(s).

Use the Available Offerings Attachment on the [Available Offerings and Requirements page](#) to map your legacy SINs to your new SINs. Replace the SIN number, title, and description, as applicable.

7. Maximum order

In the maximum order, also known as Maximum Order Threshold (MOT) or Maximum Order Limitation (MOL), sections of your Price List replace the old Maximum Order for the legacy SIN with the Maximum Order for the new SIN. This information is found on the Available Offerings Attachment on the [Available Offerings and Requirements page](#), see column J on tab labeled “NEW Consolidated Available Offer”.

Below are Frequently Asked Questions about the Maximum Order:

Maximum Order Threshold FAQs

1. What is the significance of the Maximum Order Threshold (MOT)?

Under the MAS program, the maximum order amount is set by the Special Item Number (SIN) as the threshold at which a contractor should: (a) not be obligated to honor the order(s) given the volume/dollar value, and (b) expect to give additional price reductions (see 552.238-81) given the nature of the items/services included under a particular SIN. This MOT also plays a part in price reductions clause compliance, as contractors are allowed to give additional discounts on orders that exceed the MOT to their Most Favorite Customer(MFC)/Basis of Award (BOA) Customer and the price reductions clause is not triggered in these situations.

See clause [52.216-19 ORDER LIMITATIONS \(OCT 1995\)](#) for more information.

2. Can a contractor have orders that exceed the MOT?

Yes, the maximum order threshold does not prevent contractors from having orders that exceed the MOT. A maximum order threshold of \$250,000 does not mean that a contractor cannot have an order that exceeds \$250,000.

3. What is the impact of MOT changes on previously disclosed commercial sales practices? Can discounts based on the MOT be renegotiated?

There is no impact to previously disclosed commercial sales practices until they are renegotiated and a modification is awarded to change applicable commercial sales practices. Contractors can renegotiate their discounts at any time with sufficient justification.

4. Many MOTs increased through MAS Consolidation. How did GSA determine the MOT?

When SINs were consolidated to create the new SINs, GSA reviewed MOTs on the existing SINs and chose the lowest threshold. If the legacy MOT(s) was less than the current Simplified Acquisition Threshold (SAT) of \$250,000 per [GSA Class Deviation 2018-01](#), GSA elevated the MOT to the SAT.

Category Specific Guidance and Addendums for your Price List

● **Office Management**

- **Products:** Provide Manufacturer Part Number (MPN) data for all products -- per SCP-FSS-001 (j)(1)(xiii)
 - Toners shall be identified as: New OEM, Non-OEM New Build, Remanufactured, or Refilled
- **EULAs/CSAs:** If Commercial Supplier Agreement (CSA) terms (e.g. standard terms of sales or lease, Terms of Service (TOS), End User License Agreements (EULA), or other similar legal instruments or agreements) have been awarded and incorporated into this contract, then a copy of the awarded EULA/CSA must be listed on the Contract Price List. Contractors must clearly define what products, services, and prices are included with its EULA/CSA.
- **A10. Printing and Photographic Equipment Subcategory**
 - List leasing/rental terms and conditions
- **A11. Records Management Subcategory**
 - SIN 518210ERM - Electronics Records Management Solutions
 - Contractors proposing services under SIN 518210ERM must list a copy of their previously completed [Vendor Certification for](#)

[Electronic Records Management Solutions](#) that identifies which of the 11 elements they provide, and certifies that they are capable of meeting all standards associated with the identified elements. For reference, the [Universal Electronic Records Management \(ERM\) Requirements](#) outlines 11 specific elements of ERM Services and the corresponding requirements established and administered by the National Archives & Records Administration (NARA).

- **Facilities**

No additional large category requirements.

- **Furniture and Furnishings**

This certification applies to the following subcategories:

- C03 Healthcare Furniture
- C04 Household Dormitory and Quarters
- C05 Miscellaneous Furniture, and
- C06 Office Furniture.

[Test and Technical Requirements Certification for Furniture](#) [DOCX - 15 KB] -This document certifies that proposed products have been tested and passed the applicable test requirements as identified in the solicitation. Offerors must provide this certification at the time of offer proposal, each contract extension (option renewal period), and each contract modification request to add new products.

- C01 Flooring Subcategory

[Test and Technical Requirements Certification for Carpet and Floor Coverings](#) [DOCX - 22 KB] - This document certifies that proposed products have been tested and passed the applicable test requirements as identified in the solicitation. Offerors must provide this certification at the time of offer proposal, each contract extension (option renewal period), and each contract modification request to add new products.

- **Human Capital**

- **SIN 561320SBSA:** Temporary Staffing, regardless of pricing method selected, Wage Determination(s), including determination number, revision date, state and counties for the preponderance of work location must be submitted.
- **SIN 561EEO EEO Services:** Contractors shall specify Labor Category(ies) proposed and hourly rates. Reference Material MUST include all material(s) (i.e. posters) to be provided in varying quantities for ordering agencies. Licensing fees may not be included. They are to be negotiated with the ordering agency separately. GSA will not negotiate or award licensing fees of any type.

- **611430TD Talent Development:** Contractors shall indicate the minimum and maximum number of participants per course and whether the rate is priced per student or per course. Rates for each course MUST include all material (i.e. notebooks, index tabs, etc) to be provided to trainees.
- **Industrial Products and Services**
No additional large category requirements.
- **Category F: Information Technology**
 - **F01. Electronic Commerce Subcategory**
 - **SIN 54151ECOM Electronic Commerce and Subscription Services**
 - Normal commercial installation, operation, maintenance, and engineering interface training on the system shall be provided. If there is a separate charge, it must be stated in an attachment to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).
 - If an electronic commerce service plan is offered the following must be included as an attachment the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)):
 - Describe the electronic service plan and eligibility requirements;
 - Describe charges, if any, for additional usage guidelines; and
 - Describe corporate volume discounts and eligibility requirements, if any.
 - **F02. IT Hardware Subcategory**
 - Offerors shall include as an attachment in the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)):
 - if the equipment is self-installable; and/or
 - If the equipment is not self-installable, include any fees for installation, training, or maintenance
 - **SIN 33411REF Purchase of Used or Refurbished Equipment**
 - The words “used” or “refurbished” shall be the first word in the product title/name for the SIP file for GSA Advantage. The word “used” or “refurbished” shall be the first word in the product title/name for the Price Proposal Template and GSA Pricelist pricing charts (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).
 - **SIN 532420L Leasing of New Electronic Equipment**
 - The terms and conditions for each option type(s) offered shall be attached to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).

- **F05. IT Solutions Subcategory**
 - For each labor category/professional service awarded under a solutions SIN that allows professional services, the minimum/general experience, functional responsibility, functional responsibility shall be included as an attachment to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).
 - **SIN 518210C Cloud and Cloud-Related IT Professional Services**
 - If there are separate training charges, it should be included as an attachment to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).
 - **SIN 541519CDM Continuous Diagnostics and Mitigation (CDM) Tools**
 - Installation and Technical Services for equipment: Offerors shall include as an attachment to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)):
 - If the equipment is self-installable; and/or
 - If the equipment is not self-installable, include any fees for installation, training, or maintenance.
 - Offerors should provide commercial practices for installation, deinstallation and/or reinstallation for review and possible inclusion in the contract.
 - Term License Cessation: Fill-in data and specific terms shall be attached to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).
 - Right-to-Copy Pricing: Offerors shall include the discounted pricing for right-to-copy licenses, if commercially available, as an attachment to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016))

- **F06. IT Training Subcategory**
 - **SIN 611420 Information Technology Training**
 - Any training provided with equipment and/or software provided under this contract, free of charge should be included as an attachment to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).
 - **SIN 541519PIV Homeland Security Presidential Directive 12 Product and Service Components**
 - Fill-in data and specific terms shall be attached to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).

- **F07. Telecommunications Subcategory**
 - **SIN 517312 Wireless Mobility Solutions**

- Wireless Service Plans: include the following as an attachment to the GSA Price List (I-FSS-600 CONTRACT PRICE LISTS (OCT 2016)).
 - Describe the wireless service plan and eligibility requirements, including, but not limited to, service area, monthly service charge, minutes included, etc.
 - Describe charges, if any, for additional minutes, domestic wireless long distance, roaming, nights and weekends, etc.
 - Describe corporate volume discounts and eligibility requirements, if any.

- **Miscellaneous**

No additional large category requirements.

- **Professional Services**

No additional large category requirements.

- **Scientific Management and Solutions**

No additional large category requirements.

- **Security and Protections**

No additional large category requirements.

- **Transportation and Logistics Services**

No additional large category requirements.

- **Travel**

No additional large category requirements.

APPENDIX: I-FSS-600 CLAUSE

In the below version I-FSS-600 clause, we have indicated the information that needs to be updated after signing the MAS Consolidation Mass Mod. Please make sure to check the MAS solicitation for the most current version of the clause.

I-FSS-600 CONTRACT PRICE LISTS

(a) Electronic Contract Data.

(1) At the time of award, the Contractor will be provided instructions for submitting electronic contract data in a prescribed electronic format as required by clause 552.238-71, Submission and Distribution of Authorized FSS Schedule Price Lists.

(2) The Contractor will have a choice to transmit its file submissions electronically through Electronic Data Interchange (EDI) in accordance with the Federal Implementation Convention (IC) or use the application made available at the time of award. The Contractor's electronic files must be complete; correct; readable; virus-free; and contain only those supplies and services, prices, and terms and conditions that were accepted by the Government. They will be added to GSA's electronic ordering system known as GSA Advantage!®, a menu-driven database system that provides on-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic order. The Contractor's electronic files must be received no later than 30 days after award. Contractors should refer to clause I-FSS-597, GSA Advantage! ® for further information.

(3) Further details on EDI, ICs, and GSA Advantage! ® can be found in clause I-FSS-599, Electronic Commerce.

(4) The Contractor is encouraged to place the GSA identifier (logo) on their web site for those supplies or services covered by this contract. The logo can link to the contractor's Federal Supply Schedule price list. The identifier URL is located at <http://www.gsa.gov/logos>. All resultant "web price lists" shown on the contractor's web site must be in accordance with section (b)(3)(ii) of this clause and nothing other than what was accepted /awarded by the Government) may be included. If the contractor elects to use contract identifiers on its website (either logos or contact number) the website must clearly distinguish between those items awarded on the contract and any other items offered by the contractor on an open market basis.

(5) The contractor is responsible for keeping all electronic catalogs data up to date; e.g., prices, product deletions and replacements, etc.

(b) Federal Supply Schedule Price Lists.

(1) The Contractor must also prepare and distribute a Federal Supply Schedule Price List as required by clause 552.238-71, Submission and Distribution of Authorized FSS Schedule Price Lists. This must be done as set forth in this paragraph (b).

(2) The Contractor must prepare a Federal Supply Schedule Price List by composing a price list which only those items, terms, and conditions accepted by the Government are included, and which contain only net prices, based upon the commercial price list less discounts accepted by the Government. In this instance, the Contractor must show on the cover page the notation "Prices Shown Herein are Net (discount deducted)".

(3) The cover page of the Federal Supply Schedule Price List must include the following information prepared in the format set forth in this subparagraph (b)(3):

(i) GENERAL SERVICES ADMINISTRATION (no change related to Mass Mod A812)

Federal Supply Service Authorized Federal Supply Schedule Price List (no change related to Mass Mod A812)

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov. (no change related to Mass Mod A812)

Schedule Title (Update to "Multiple Award Schedule")

FSC Group, Part, and Section or Standard Industrial Group (as applicable) (Update with Large Category(ies))

FSC Class(es)/Product code(s) and/or Service Codes (as applicable) Contract number (Update to reflect PSCs associated with new SINs)

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov. (no change related to Mass Mod A812)

Contract period. (no change related to Mass Mod A812)

Contractor's name, address, and phone number (include toll-free WATS number and FAX number, if applicable) (no change related to Mass Mod A812)

*Contractor address must match SAM

Contractor's internet address/web site where schedule information can be found (as applicable). (no change related to Mass Mod A812) Contract administration source (if different from preceding entry). (no change related to Mass Mod A812) *Contract Administrator must be an Authorized Negotiator

Business size. (no change related to Mass Mod A812) *Small or Other than Small Business. Contractor may list socioeconomic status here

(ii) CUSTOMER INFORMATION: The following information should be placed under this heading in consecutively numbered paragraphs in the sequence set forth below. If this information is placed in another part of the Federal Supply Schedule Price List, a table of contents must be shown on the cover page that refers to the exact location of the information.

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s). (Update to New SINs)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. (Update with new SINs)

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. (no change related to Mass Mod A812)

2. Maximum order. (Update with maximum order for each new SIN)

3. Minimum order. (no change related to Mass Mod A812)

4. Geographic coverage (delivery area). (no change related to Mass Mod A812)

5. Point(s) of production (city, county, and State or foreign country). (no change related to Mass Mod A812)

6. Discount from list prices or statement of net price. (no change related to Mass Mod A812)

7. Quantity discounts. (no change related to Mass Mod A812)

8. Prompt payment terms. Note: Prompt payment terms must be followed by the statement "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions." (no change related to Mass Mod A812)

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. (no change related to Mass Mod A812)

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. (no change related to Mass Mod A812)

10. Foreign items (list items by country of origin). (no change related to Mass Mod A812)

11a. Time of delivery. (Contractor insert number of days.) (no change related to Mass Mod A812)

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery. (no change related to Mass Mod A812)

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. (no change related to Mass Mod A812)

11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery. (no change related to Mass Mod A812)

12. F.O.B. point(s). (no change related to Mass Mod A812)

13a. Ordering address(es). (no change related to Mass Mod A812)

- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3. (no change related to Mass Mod A812)
14. Payment address(es). (no change related to Mass Mod A812)
15. Warranty provision. (no change related to Mass Mod A812)
16. Export packing charges, if applicable. (no change related to Mass Mod A812)
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). (no change related to Mass Mod A812)
18. Terms and conditions of rental, maintenance, and repair (if applicable). (no change related to Mass Mod A812)
19. Terms and conditions of installation (if applicable). (no change related to Mass Mod A812)
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). (no change related to Mass Mod A812)
- 20a. Terms and conditions for any other services (if applicable). (no change related to Mass Mod A812)
21. List of service and distribution points (if applicable). (no change related to Mass Mod A812)
22. List of participating dealers (if applicable). (no change related to Mass Mod A812)
23. Preventive maintenance (if applicable). (no change related to Mass Mod A812)
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). (no change related to Mass Mod A812)

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/. (no change related to Mass Mod A812)

25. Data Universal Number System (DUNS) number. (no change related to Mass Mod A812)

26. Notification regarding registration in System for Award Management (SAM) database. (no change related to Mass Mod A812)

(4) Amendments to Federal Supply Schedule Price Lists must include on the cover page the same information as the basic document plus the title "Supplement No. (sequentially numbered)" and the effective date(s) of such supplements.

(5) Accuracy of information and computation of prices is the responsibility of the Contractor.

(6) Inclusion of incorrect information will cause the Contractor to resubmit/correct and redistribute the Federal Supply Schedule Price List, and may constitute sufficient cause for Cancellation, applying the provisions of 552.212-4 , Contract Terms and Conditions (paragraph (m), Termination for Cause), and application of any other remedies as provided by law—including monetary recovery.