

# Public Meeting - Procurement Through Commercial e-Commerce Portals

Date: June 21, 2018

Location: GSA Auditorium, 1800 F Street NW, Washington, DC 20405

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Thank you for registering to attend the June 21st Public Meeting: Procurement through Commercial E-Commerce Portals. Ahead of the event we wanted to share logistical information.

- The event will take place at GSA Headquarters (also referred to as GSA Central Office) and **will begin promptly at 8:30. Please arrive at least 30 minutes early** to avoid long lines and delays in the lobby area.
- The main entrance to GSA Headquarters is located on F St NW between 18th St NW and 19 St NW. However, **GSA recommends attendees use the South Lobby entrance on E St NW** (between 18th St NW and 19 St NW) to avoid lines in the lobby.
- **Directional signs to the GSA Auditorium (from both entrances) are attached to this email.** Please be sure to review these prior to arriving.
- All non-Federal employees must display a picture ID, pass through a metal detector, and have packages scanned. Visitors will be given a visitor badge, which must be displayed on their outer garment, above the waist, at all times while in the building.
- Only U.S. Citizens are permitted within the GSA Federal Building where the in-person session is being held. Non-U.S. Citizens are encouraged to attend the [virtual webcast](#).
- Given the limited amount of space, **you must have registered for this event ahead of time.** Please email [section846@gsa.gov](mailto:section846@gsa.gov) with any questions.
- **No food or drink will be allowed in the GSA Auditorium.**

Please see the attached instructions for accessing the GSA Auditorium from the building's E Street and F Street entrances. We have also attached a PDF of the above information for ease of use. For additional, up to date information, visit the [Commercial Platform](#) Interact group.