GSA

Federal Acquisition Service
Heartland Region (R6)
Assisted Acquisition Services (AAS)

Overview

Federal Acquisition Service (FAS)- Assisted Acquisition Services (AAS)

➢ AAS Mission

➢ Organizational Structure

➢ How AAS Works

➢ AAS Enterprise

➢ AAS Business Model

➢ Roles and Responsibilities

➢ Cost Recovery Charge Determining Factors

➢ Sample Acquisitions

➢ Summary

Mission

➢ The Assisted Acquisition Services (AAS) program of the Federal Acquisition Service (FAS) offers **value-added**, **customized**, **acquisition, project management, and financial management services** for *Professional Services* and *Information Technology* solutions.

➢ We are committed to providing optimal solutions for customer requirements—we specialize in **complex, challenging** requirements

➢ Design and implement flexible solutions to meet a broad spectrum of needs

Integrity, Transparency, Teamwork

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Adaptive, Flexible and Innovative Solutions for Facility Maintenance, Technology, and Professional Services

What is AAS & How it Works

Federal Acquisition Service (FAS)- Assisted Acquisition Services (AAS)

➢ We provide full spectrum ("some" to "all") acquisition support to award/administer contracts/task orders on behalf of federal agencies

- ➢ 100% fee-for-service contracting assistance

  - ➢ We focus on the contracting, customer focuses on core mission
  - ➢ Cost recovery charge either a fixed amount or proportional to contract spend

➢ Customer owns technical requirement, provides Technical Expertise

- ➢ AAS maps requirement to optimal contract vehicle (GSA schedules, GWACs, open market, etc.) as driven by customer needs
- ➢ Customer Service Team issues solicitation, awards contract, manages funds, monitors performance for life of contract

AAS Enterprise

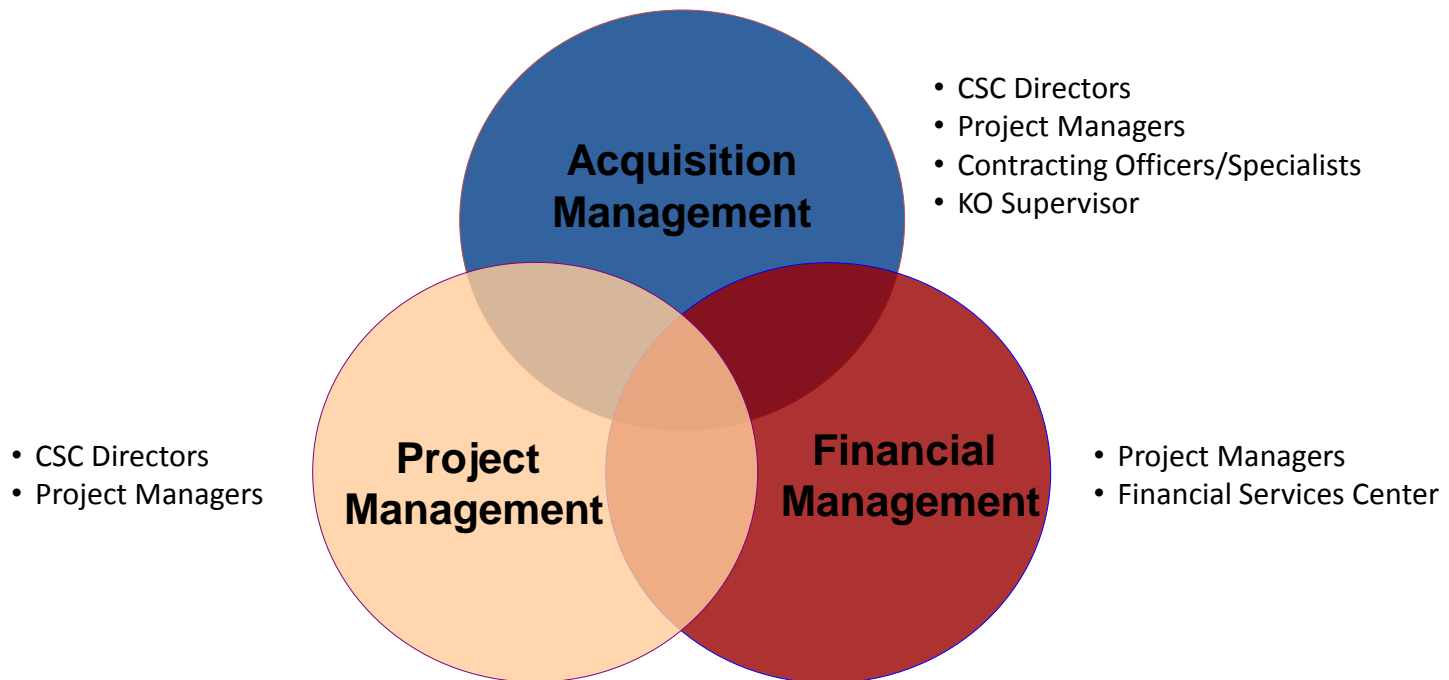## Federal Acquisition Service (FAS)- Assisted Acquisition Services (AAS)

AAS Category Offerings

-Administrative Support	-IT Outsourcing	-Telecommunications
-Card Services	-IT Security	-Travel
-Employee Relocation	-IT Software	-Workplace Environment
-Facilities Maint and Tools	-Motor Vehicles	-Security, Scientific,
-Freight	-Package Delivery	Hospitality, Prefab IT
-Consulting	-Professional Services	Building and Building
-IT Hardware		Materials

Map regions:
- 1 New England Region
- 2 Northeast and Caribbean Region
- 3 Mid-Atlantic Region
- 4 Southeast Sunbelt Region
- 5 Great Lakes Region
- 6 The Heartland Region
- 7 Greater Southwest Region
- 8 Rocky Mountain Region
- 9 Pacific Rim Region
- 10 Northwest Arctic Region
- 11 National Capital Region
- 12 FEDSIM

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AAS Business Model

The AAS Team

AAS leverages acquisition and program management expertise to deliver best value and innovative acquisition solutions to its clients.

Acquisition Management

- CSC Directors
- Project Managers
- Contracting Officers/Specialists
- KO Supervisor

Project Management

- CSC Directors
- Project Managers

Financial Management

- Project Managers
- Financial Services Center

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Roles and Responsibilities

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Federal Acquisition Service (FAS)- Assisted Acquisition Services (AAS)

- Acquisition Project Management

Project Manager (PM) (Pre-Award)
- Manages and assists with development of pre-award technical documentation (e.g. solicitation, Independent Government Cost Estimate, Technical Evaluation Plan, and Technical Evaluation Report)

Project Manager (PM) (Post-Award)
- Plan, organize, and execute client projects, throughout the project lifecycle, to fulfill client's bona fide need in accordance with all applicable regulations, policies, directives, and processes
- Track cost, schedule, funds, and performance measures
- Assist with pricing

- Contracting

Contracting Officer (CO/KO)
- Ensure contracting actions are complete, accurate, and contractually compliant
- Develop, issue, evaluate, award, modify contract actions

Contracting Supervisor (CS)
- Ensure contracting officer's actions are complete, accurate, and contractually compliant
- Allocate resources to projects

AAS SERVICES
(Tailored to Best Meet Customer Needs)

- Requirements Analysis
- Market Research
- Acquisition Planning and Acquisition Strategy Development
- Development of all acquisition documentation including:
  - Performance Based Statements of Work/Statements of Objectives
  - Independent Government Cost Estimates
  - Technical Evaluation Criteria and Technical Evaluation Plans
  - Quality Assurance Surveillance Plans

- Signing and Administering the Contract and/or Task Order(s).
- Project Management/COR
- Manage Project Schedule and Review Deliverables
  - ***Earned Value Management ****
    - * Certain Client Support Centers
  - Monitor Vendor Performance and Resolve Disputes
  - ***Manage Award Fee Evaluation Boards ****
  - Funds Management
  - Legal Support
  - Contract Close-out

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Cost Recovery Charge Determining Factors

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- **Complexity**: Resource requirement is proportional to complexity

- **Size/Volume:** High level of competition/industry interest can drive resource requirements.

- **Lead Time**: Quick-turn projects may require additional effort or impact other work.

- **Contract Type**: GWACs, schedules, open market contracts present varying challenges. Cost-plus, time and material, and fixed price contracts require different levels of effort.

- **Requirement:** Some types of requirements (e.g. software development, frequent travel, large ODCs) might require a greater level of support, either pre- or post-award (or both).

- **Customer**: Customers may require different services, depending on their level of expertise or available time. Factors such as: how customers receive funding, how frequently they require modifications, and how responsive they are can impact level of effort.

- **Risk**: Potential risks (such as incrementally-funded projects, special emphasis programs, multiple subcontractors, high public or congressional interest, and / or complicated logistics considerations) can also impact level of effort.

Sample Acquisitions

➢ IDIQ TO for GFEBS Support to the United States Reserve Command for Audit Readiness

➢ BPA Call for Dockside Maintenance and Repair for the Navy

➢ Professional Services to the Numerous Multiple Award Schedule BPAs for Professional Services to support customers with repetitive, quick-turn mission requirements

➢ Several large Government Wide Acquisition Contract task orders to support Data Centers and other integrated IT requirements

➢ Foreign Military Sales support task orders with performance in SWA

➢ OMB Max Portal Support—used by all Federal Agencies for budget

Contact Information

How Can We Serve You?

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